

1. The meeting was called to order at 5:00 p.m. in the Nauset Room at Town Hall. In attendance; Steve Bornemeier, Julia Enroth, Sue Christie, Catherine Hertz, Jane Hinckley, Jon, Holt, Alan McClenner, Steve Phillips, Cathy Southworth.
2. There was no public comment.
3. The January 6, 2011 minutes were approved as amended. 9-0-0
4. Finance Director, David Withrow Re: CPC Finances
- David stated that the CPA continues until the Town proactively votes to end it.
 - David explained the 10% rule for affordable housing and historic preservation.
 - A spreadsheet was presented showing the effect of the DOR guidelines of using existing estimated State surtax and grants to indicate available funds.*
 - He is waiting for a clarification from the DOR on a couple of issues.
5. Orleans Historical Society Archives Preservation Phase II and Land and Septic Survey Applications
- a. Land and Septic Survey (\$20,000) – Hank Ritchie, presenter
- There are over 1,000 members. This past summer money was raised from the membership to paint the outside of the Meetinghouse and to purchase a piano.
 - Lectures and concerts are well attended.
 - This request is the first step for expansion. There is a lack of space for displaying artifacts/manuscripts. There is a need for a restroom and office space.
 - Would be willing to revise application to address Atty. Ford's concerns.
- b. Orleans Historical Society, Archival Preservation, Phase II (\$29,000) – Tamsen Cornell, presenter
- This is a continuation of a project that has been going on for the past six months.
 - There are two volunteers that come in weekly to organize data.
 - Tamsen explained the process with a sample of a manuscript and pictures of documents in the process of being archived.
6. Snow Library Digitization Project of the Cape Codder Application (\$17,000) – Mary Reuland, presenter
- The *Cape Codder* is a unique record of the outer Cape with information that is not found anywhere else. The library has a complete copy on microfilm.
 - Goal of project – preserve documents and make them accessible to the public.
 - Library trustees have committed \$17,000, with a possibility of another \$4,000. Will apply for a State grant of \$15,000. Will know about the grant by July.
 - Will meet with the Historic Commission about the appropriateness of this project.
 - The Barnstable library has received CPA funding to digitize *The Barnstable Patriot*.
 - Server that will be used will host both the newspaper and the photos projects.
 - Project can be done in phases. Total project cost would be approximately \$65,000 over three years.
- Sue Chrisite left meeting at this point.
7. Project Monitoring – no new information.
8. Key Dates / Timeline
- 1/20 Preliminary Recommendations, 1/27 Public Hearing, (date?) Final Recommendations.
9. Old Business
- Alan met with Atty. Ford, John Kelly and David Withrow. The Open Space grant money is not part of the CPA funds. The discussion was that perhaps it should have been in a separate account. The \$78,000 may be a separate warrant article that goes before Town Meeting. He is awaiting an answer on this.
 - New Business – Decision Guidelines, Other – Julia discussed the Decision Guidelines.
10. There being no further business, the meeting was adjourned at 6:57 p.m.

Respectfully submitted,


Sandra A. Marai, Secretary
Community Preservation Committee

*on file at Town Hall